

KYWC Rental Request Form

All scheduled and unscheduled use of KYWC and its resources must be approved in advance by the Board of Directors.

Please complete the following information: (use the back of this form for more space.)

Today's date _____ KYWC member: Yes _____ No _____

Contact Person _____

Organization (if any) _____

Address _____

Phone # _____ Email _____

Type of Event: _____

Date and time of Event: _____

Is this a public or private event? Public event _____ Private event _____

Indoors _____ Outdoors _____ Indoor and outdoor space needed _____

Terms or conditions: _____

KYWC Board Review Date _____ Approved: Yes _____ No _____

Deposit: Yes _____ No _____ Amount of deposit: \$ _____

Fee for this event: _____

Notes: _____